INTRODUCTION & HISTORY

The following pages will give you an idea of what the International Institute of Marine Surveying stands for, its background, how it operates and how it can be of significant benefit to you whilst working within the marine industry.

BACKGROUND

In 1990, the first International Marine Surveying Conference sponsored by IMarEST and the Nautical Institute was held in London. Following this conference, a group of likeminded surveyors decided that their profession needed more recognition to meet the demands of the maritime world. In April 1991, over thirty surveyors from eighteen countries met at The Baltic Exchange. After a long meeting, the International Institute of Marine Surveyors was formed, more recently changing its name to the International Institute of Marine Surveying, or IIMS for short.

In the early years, the then President encouraged members of the Institute to set up education programmes for the training of marine surveyors; and so a diploma programme was launched in 1997, which has become the Professional Qualifications in Marine Surveying distance learning programme.

In 2004 the Institute became a Limited company. A new range of meetings, conferences, seminars, training days, courses and other support elements were developed for the benefit of the members.

From the original thirty plus members in 1991 the Institute now boasts around 1,000 members in almost 100 countries, testimony that it has stood the test of time.

In 2016, the Institute celebrated its Silver Jubilee with a year-long celebration, culminating in a major London Conference, Awards Ceremony to recognise excellence in marine surveying and a sparkling dinner befitting of the occasion.

The Institute has formalised branches in Australia, Canada, India, Nigeria, Pakistan and UAE that arrange meetings and seminars for members locally.

For more information about IIMS please call +44 (0) 23 9238 5223 or email: info@iims.org.uk or visit www.iims.org.uk.
The Institute is managed by an Executive Management Board, headed by the President, Vice President and Deputy President. The day to day running of the Institute is led by a Chief Executive Officer and a small, but dedicated team, which is based in Portchester, Hampshire, UK.

The Executive Management Board has overall responsibility for:
- Administration, Standards & Discipline
- Large Yacht & Small Craft Surveying
- Education & Training
- Conferences & Seminars
- Membership
- Provision of Technical Assistance to Members
- Certifying Authority
- Legal Matters
- International Legislation & Compliance
- Continuing Professional Development

The Institute has Regional Directors and in-country representatives, who act as focal points in some countries for members to co-ordinate meetings, networking events and training opportunities locally.

The IIMS Management Board meets quarterly and is made up of volunteer members who are elected to help plan and deliver the Institute’s Policy and Strategic Aims.

Mr Adam Brancher  President
Capt Zarir Irani  Deputy President
Mr Geoff Waddington  Deputy Vice President
Mr Paul Homer  Chairman of Standards
Capt Chris Kelly  Chairman of the Professional Assessment Committee
Mr John Excell  Chairman of Small Craft Surveying
Mr John Heath  Technical Response Team
Capt Bertrand Apperry  Immediate Past President
Capt Allen Brink
Mr Fraser Noble  Chairman of the Certifying Authority
Capt John Noble  Chairman of Administration & Education
Mr John Kilhams
Mr Mike Schwarz  Chief Executive Officer & Company Secretary
The International Institute of Marine Surveying is an independent, non-political organisation. Its principal aims and objectives are:

1. To promote professionalism and the advancement of knowledge of the profession of Marine Surveying, which the Institute defines as being, ‘the service provided to maritime and transport organisations in general and the production of guidance reports for all other bodies connected with maritime operations or maritime trade’.

2. To maintain high professional standards set out in a Code of Conduct and to verify the competence of those seeking to become members of the Institute.

3. To seek recognition from Government organisations, Coastguards, the International Maritime Organisation, licensed marine underwriters, insurance companies, ship owners and marine lawyers.

4. To put into practice and maintain the high standards of the Institute and consequently to exclude certain surveyors, or those whose conduct or competence could cast discredit on the Institute and the profession.

5. To confer professional status on those who contribute to and encourage safety, professionalism and unity amongst those concerned with the shipment of cargo, marine surveying, superintendency and marine consulting.

6. To bring together experts whose specialised knowledge and practical expertise will enhance the reputation of marine surveyors and consultants.

7. To bring together the marine surveying organisations of the world to create a single voice to Governments, International Bodies and the marine industry in general.

8. To set the standards, organise and evaluate the training and to promote the development of future marine surveyors worldwide.

9. The advancement and recognition of the reputation of the international marine surveying profession and its associated aspects by means of regular publications, communication and public meetings.
Membership Application
All applications to become a member of IIMS are subject to review and approval by the Professional Assessment Committee before membership is granted.

Constitution
Membership of the IIMS is governed by its Constitution which has been approved by all members.

Code of Conduct
Members are bound by the Institute's Code of Conduct (detailed elsewhere in this brochure). Disciplinary action may be taken against members who do not adhere to this code.

Subscriptions
Membership subscriptions are paid in full annually at the beginning of each calendar year, or on a pro rata basis if joining part way through the year. There is a modest non-refundable joining administration fee and the full subscription is not payable until an application is approved.

Representation
The IIMS has representation at the following organisations:
- International Maritime Organisation (IMO)
- The European Maritime Industries Federation (EMIF)
- UK Maritime & Coastguard Agency (MCA)
- The UK Sector Skills Council for the Marine Industry

Technical Support
The Institute can provide a Technical Support contact through Head Office. This support is available to all members and can be on any marine surveying subject.

Conferences and Seminars
The Institute organises Conferences and Seminars on a worldwide basis. A full schedule of these events is published on the IIMS website and is notified to all members. Members will be invited to attend the AGM annually.

Membership Rules & Opportunities

Working Groups
The Institute has a series of Working Groups that meet to discuss various topics. These working groups take place where required. Details of the Working Groups can be found on the IIMS website.

Codes of Practice
Small Craft Surveyors work to a Code of Practice. See website for details.

Professional Indemnity Insurance
The Institute Code of Conduct recommends all members to have PI insurance before they start surveying and in the case of UK small craft surveyors it is mandatory.

Education and Training
IIMS has been formally educating marine surveyors for over 20 years and is the only professional body to provide Professional Qualifications in Yacht & Small Craft and Commercial Ship Marine Surveying, which it awards. Through its subsidiary, the Marine Surveying Academy, the Institute offers short courses and accreditation services in multi marine disciplines.

Publications
IIMS publishes a growing series of handy guides covering various marine surveying topics. They are available in paperback and electronic format too. The excellent Report Magazine is a quality and informative publication for members and is published quarterly.

Continuing Professional Development
The Institute operates a CPD programme and members are expected to keep their CPD up to date. It does not mean going to courses, nor does it mean being trained. However, it is about further developing your skills and competency to help you carry out your role as a marine surveyor to the very best of your ability. The IIMS will assist you in doing this. See elsewhere in this brochure for details about CPD.

Institute Logo
As well as putting letters after your name, you may use the IIMS logo on business cards, headed paper and also on your website. There are set criteria for the use of the logo.
MEMBERSHIP BENEFITS

As with everything, membership of any organisation depends upon what you want to get out of it.

Most members of the IIMS have joined to improve their knowledge, gain additional skills and to have the backing and support of the largest marine surveying organisation in the world working for them and to network with other surveyors. So what do you want?

Some of the benefits of membership are as follows:

- Recognition by the boating and shipping public of your membership of the world’s leading, international, professional body for marine surveyors by the use of IIMS letters after your name
- Use of the IIMS logo
- Comprehensive listing on the IIMS web site with your contact details
- Receipt of a membership identity card annually
- A forum for discussing surveying concerns with fellow members
- Your voice, as a concerned member surveyor, being heard at local, national and international levels
- Advice and assistance in resolving disputes
- Attendance at IIMS international branch training events (where branches exist)
- Access to the IIMS PI insurance scheme
- Access to in-country and overseas experts to seek solutions to surveying problems
- Access through the Institute website to every member of the IIMS
- Notification of the electronic publication of the Institute’s quarterly ‘Report Magazine’
- Notification about regular online seminars delivered by the Institute by video conferencing
- Access to the IIMS continuing professional development app
- Monthly email news bulletins and Institute updates
- Access to the IIMS bespoke travel scheme
- Invitation to attend one or two day short courses, seminars and conferences
- Distance learning Professional Qualifications enabling self-study to improve knowledge
- Access to appropriate video content via the Institute’s YouTube channel
- Access to various social media platforms and online groups
- Opportunity to acquire various items of IIMS branded protective and casual clothing

Have we missed something? If so please let us know.

For an application form email membership@iims.org.uk or call +44 (0) 23 9238 5223
The basic principles members:

**Professionalism**
A member must have a sound foundation in the general knowledge of his/her profession in addition to appropriate and adequate experience.

**Objectivity**
A member must adopt an impartial and objective approach in all aspects of his/her marine surveying work.

**Independence**
A Surveyor will be independent of the client commissioning the survey.

**Professional Indemnity**
The Surveyor member shall at all times maintain in force Professional Indemnity Insurance at a realistic level in accordance with the Surveyor’s work and professional status. Members employed by surveying companies should ensure they are covered by the company PI policy before carrying out survey work.

**Integrity**
A Surveyor will:
- Not be influenced by outside pressures
- Not seek to reach agreements based on objective conclusions
- Will not make personal or illegal profit from the sale of damaged goods or materials

**Non-Compliance**
A Surveyor will bring to the attention to the Institute instances where members of the Institute are not observing this Code of Conduct.

**Personal Conduct**
A Surveyor will not practice during a period when his/her judgement is, or might be impaired through any cause and will endeavour to avoid actions, which lead to the discredit of the Institute, marine surveyors and his/her own professional reputation.

**Client Relations**
A Surveyor will:
- Never bias or modify his/her professional opinions for personal gain or in response to any form of pressure from whatever source
- Survey to principal clear terms of reference and confine his/her report to the agreed terms
- Only undertake to carry out assignments for which he/she is properly qualified so to do
- Accept arbitration when all parties involved agree to this method of solving disputes
- Recognise that his/her first duty is to his/her client’s instructions and endeavour to sustain an open relationship with a client whilst, at all times, observing professional integrity

**Professional Relationships**
A Surveyor will:
- Co-operate with colleagues to achieve a complete and objective survey
- Not allow agreements reached by a Surveyor in charge of a case to be modified by the direction of any organisation to which he/she belongs
- Not criticise a fellow Surveyor or colleague to third parties
- Ensure strict confidentiality over information received from third parties who are not involved with the case in hand
- Not carry out free surveys but negotiate reasonable fees which seek to achieve full cost recovery
- Discuss with other attending Surveyors any contradictory statements or differences of opinion before issuing a final report

**Standards**
Where recognised, local, national or international authority standards exist and are in force for any type of survey, these standards shall always be observed. Any variance from these standards, together with the Surveyor’s reasons for such variance, is to be fully recorded in the survey and the Principal’s agreement obtained.
IIMS members are required to take responsibility for their own continuing professional development and need to acquire 10 CPD points each calendar year to remain up-to-date. The Institute has developed its own comprehensive and easy to use CPD App to enable members to easily keep their points current. There are Android and iOS versions available to download free and also a web based application too.

Each IIMS member has a unique log in - email address and associated password - that is used to access their membership page on the IIMS web site. The same details give access to the CPD App. Members are encouraged to claim points in real time rather than saving up a claim for months. A copy of the IIMS CPD points table can be found on the Institute’s web site.